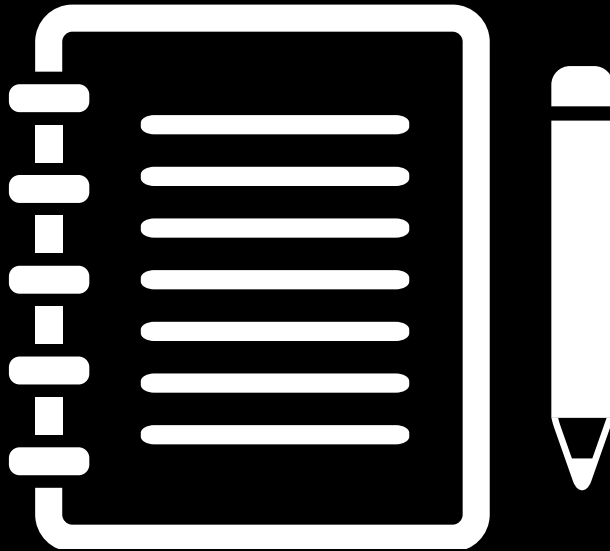


Organiser diary 2017



INSIDE:

- 2017 diary
- My details
- My contacts
- Day planner
- Task planner
- Appointment planner

My details

Name

Address

Landline number

Mobile number

Date of birth

GP name

GP phone number

GP address

Health Insurance provider

Health Insurance policy number

In case of emergency, please contact:

Name

Phone number

Relationship to me

My medications:

.....
.....
.....
.....

Current on this date:

I am allergic to:

.....

How brain injury affects me:

.....
.....
.....

How you can best assist me:

.....
.....
.....

My contacts

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	



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from www.headway.ie/information

Put in details for the people who provide you with support.
For example: your GP, Public Health Nurse, Brain Injury
organisation contact person, family or friends.

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	

My contacts

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	



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Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	

Name	
Phone number	
Role or title	
Organisation	
Note	



Day planner

Date:

Important things to do today:



1



2



3



Other things to do today:



1



2



3



4



Time Planned activity:



8 am



9 am



10 am



11 am



12 pm



1 pm



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Time

Planned activity:



2 pm



3 pm



4 pm



5 pm



6 pm



7 pm



8 pm



What went well today?

What could have gone better?

Next time, I will:



Task planner



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Goal: What do I want to achieve?

Plan: How am I going to complete the task?

Do:

Steps I need to take:



1

2

3

4

5

6

Things I need such as equipment or information:



1

2

3

4

Review: Did I achieve my goal?

Yes No

What problems did I have with the task?

How did I overcome any problems?

What things went well with the task?

What things did not go so well?

What will I do differently next time?



Appointment planner

Appointment date:	
Appointment time:	
To see:	
Where:	

Things I have noted since the last appointment:	
Item	
1	
2	
3	
What was said about them at today's appointment:	
Item	
1	
2	
3	



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Questions I want to ask at this appointment:	
1	
2	
3	
Answers to my questions given today:	
1	
2	
3	
Changes made today to treatment or programme:	
Further appointment given today? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date:	
Added to my diary and calendar? <input type="checkbox"/>	
Added to the next Appointment planner? <input type="checkbox"/>	

Diary - January 2017

1	Sun	New Year's Day
2	Mon	
3	Tues	
4	Wed	
5	Thur	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tues	
11	Wed	
12	Thur	
13	Fri	
14	Sat	
15	Sun	
16	Mon	

January 2017

17	Tues	
18	Wed	
19	Thur	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tues	
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tues	

Diary - February 2017

1	Wed	
2	Thur	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tues	
8	Wed	
9	Thur	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tues	St Valentine's Day
15	Wed	
16	Thur	

February 2017

17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tues	
22	Wed	
23	Thur	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tues	

Diary - March 2017

1	Wed	
2	Thur	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tues	
8	Wed	
9	Thur	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tues	
15	Wed	
16	Thur	

March 2017

17	Fri	St Patrick's Day
18	Sat	
19	Sun	
20	Mon	
21	Tues	
22	Wed	
23	Thur	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tues	
29	Wed	
30	Thur	
31	Fri	

Diary - April 2017

1	Sat	
2	Sun	
3	Mon	
4	Tues	
5	Wed	
6	Thur	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tues	
12	Wed	
13	Thur	
14	Fri	Good Friday
15	Sat	

April 2017

16	Sun	Easter
17	Mon	Easter Bank Holiday
18	Tues	
19	Wed	
20	Thur	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tues	
26	Wed	
27	Thur	
28	Fri	
29	Sat	
30	Sat	

Diary - May 2017

1	Mon	May Bank Holiday
2	Tues	
3	Wed	
4	Thur	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tues	
10	Wed	
11	Thur	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tues	

May 2017

17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tues	
24	Wed	
25	Thur	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tues	
31	Wed	

Diary - June 2017

1	Thur	
2	Fri	
3	Sat	
4	Sun	
5	Mon	June Bank Holiday
6	Tues	
7	Wed	
8	Thur	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tues	
14	Wed	
15	Thur	
16	Fri	

June 2017

17	Sat	
18	Sun	
19	Mon	
20	Tues	
21	Wed	
22	Thur	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tues	
28	Wed	
29	Thur	
30	Fri	

Diary - July 2017

1	Sat	
2	Sun	
3	Mon	
4	Tues	
5	Wed	
6	Thur	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tues	
12	Wed	
13	Thur	
14	Fri	
15	Sat	
16	Sun	

July 2017

17	Mon	
18	Tues	
19	Wed	
20	Thur	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tues	
26	Wed	
27	Thur	
28	Fri	
29	Sat	
30	Sun	
31	Mon	

Diary - August 2017

1	Tues	
2	Wed	
3	Thur	
4	Fri	
5	Sat	
6	Sun	
7	Mon	August Bank Holiday
8	Tues	
9	Wed	
10	Thur	
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tues	
16	Wed	

August 2017

17	Thur	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tues	
23	Wed	
24	Thur	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tues	
30	Wed	
31	Thur	

Diary - September 2017

1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tues	
6	Wed	
7	Thur	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tues	
13	Wed	
14	Thur	
15	Fri	
16	Sat	

September 2017

17	Sun	
18	Mon	
19	Tues	
20	Wed	
21	Thur	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tues	
27	Wed	
28	Thur	
29	Fri	
30	Sat	

Diary - October 2017

1	Sun	
2	Mon	
3	Tues	
4	Wed	
5	Thur	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tues	
11	Wed	
12	Thur	
13	Fri	
14	Sat	
15	Sun	
16	Mon	

October 2017

17	Tues	
18	Wed	
19	Thur	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tues	
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	Halloween Bank Holiday
31	Tues	

Diary - November 2017

1	Wed	
2	Thur	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tues	
8	Wed	
9	Thur	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tues	
15	Wed	
16	Thur	

November 2017

17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tues	
22	Wed	
23	Thur	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tues	
29	Wed	
30	Thur	

Diary - December 2017

1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tues	
6	Wed	
7	Thur	
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tues	
13	Wed	
14	Thur	
15	Fri	
16	Sat	

December 2017

17	Sun	
18	Mon	
19	Tues	
20	Wed	
21	Thur	
22	Fri	
23	Sat	
24	Sun	
25	Mon	Christmas Day
26	Tues	St Stephen's Day
27	Wed	
28	Thur	
29	Fri	
30	Sat	
31	Sun	New Year's Eve

HEADWAY

Brain Injury Services & Support

Charity Number: CHY 7417



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